

Sara's Sanctuary

an animal rescue organization

A 501 (c) 3 non-profit corporation. Fed. ID # 91-2047487

23515 NE. Novelty Hill RD Redmond, WA 98053

www.sarasanctuary.org



Volunteer Application

(Page 1 of 3 Please Print)

Name: _____ Today's Date: _____

Cell phone: _____ Primary Phone: _____

Home address _____ City _____ Zipcode _____

E-mail Address: _____

Birth date: _____ (all onsite volunteers must be 18 years of age) **Initial:** _____

What languages do you speak? _____

Employer: _____ Phone : _____

Do you have health insurance? _____ Insurance Company: _____

Emergency Contact Information:

Name: _____ Phone #: _____ Relationship _____

How often are you able to volunteer? weekly / once a Month / Occasionally : _____

Volunteer shifts now open: Tuesdays ,Thursday & Saturdays - 10:30 to 1:30: what days are you available?

Tuesday 10:30 to 1:30 _____ Thursday 10:30 to 1:30 _____ Saturday 10:30 to 1:30 _____

What date are you available to start volunteering? _____

How did you hear about Sara's Sanctuary? _____

Why are you interested in volunteering? _____

Do you have any formal education or training in animal care or animal welfare? ____ If yes, please explain: _____

If you have volunteer experience, please list the name of the organization(s) you have volunteered with:

List your volunteer responsibilities: _____

List your supervisor's name (s) : _____

Supervisors phone number: _____

Note the reason(s) you left: _____

Do you own any animals? _____ If yes, please list? _____

Do you own a bird? _____ If yes, please list? _____

Do you own chickens, ducks, or geese, fowl or poultry of any kind?

Do you have any physical, medical, psychological limitations or disabilities that might hinder you from safely participating in any area of the volunteer program or that may put you at risk when working with any type of animals or other volunteers? If yes, please explain.

Have you had a recent tetanus shot or booster? _____ Date: (if known) _____

If you will be working with the animals and have not received a vaccination within the last 5 years, do you agree to see your doctor and receive a tetanus vaccine? _____

Sara's Sanctuary provides a home for many animal species, including many exotic breeds that can be unpredictable. **Are you comfortable working with animals that will try to bite, kick and scratch you? Working with animals come with this risk, if you are not ok with the possibility of being bitten or scratched or kicked, then this is not the place to be volunteering. Do you understand this?** _____ **Initial:** _____

Have you been charged with any kind of a misdemeanor for animal abuse? _____

Have you been convicted of a felony? _____ If yes, please explain: _____

If you are applying to volunteer at Sara's Sanctuary as a **required community service/court order** - **This following information is required with this application.** A contact person is needed to validate your requirement, as well as the number of service hours required.

County of citation or court: _____

Court Order : _____ Hours required: _____

Due date of completed hours: _____

Name & phone number of Attorney or Probation officer: _____

Please check ALL areas you would be interested in:

Animal Care (this 3 areas require a weekly 3 hour commitment)

- Livestock
- Fowl & poultry care
- Avian care

Office/Technical Assistance

- Newsletter creation
- Computer assistance (website, data entry)
- Office work (copying/filing/mailing)

Onsite Sanctuary Assistance

- Property Maintenance
- Painting
- Electrical assistance
- Plumbing
- Yard work - mowing and weeding
- Basic cleaning (clean Bird kitchen, food bowls, etc)
- Wash windows in animal enclosures

Errands/Transportation

- Pick up produce & transport to sanctuary
(Truck/Van/SUV recommended, some cars ok)
- Pick up feed and supplies for sanctuary
(Truck/Van/SUV recommended, some cars ok)
- Laundry off premises (wash/fold towels and blankets)
- Extra cleaning of food containers doors, crates.

Other

Fundraising _____ Grant Writing _____ Events _____ Publicity _____ website _____

If you have checked one of the areas, do you have any experience in these fields? _____

Volunteer Agreements:

- I agree to follow the mission, rules, policies, regulations and procedures of Sara's Sanctuary at all times.
- I understand that I can be injured by volunteering and entering the grounds, and that working with the animals is a risk. I understand that I can be bitten, scratched, and kicked. I assume these risks, with any and all connection with my volunteer work at Sara's Sanctuary.
- I will not hold Sara's Sanctuary or its directors, officers, agents, related parties or associates responsible for any injuries, damages, liabilities, losses, judgments, costs, or expenses whatsoever that I might suffer or sustain in connection with my volunteer work at Sara's Sanctuary, to include any offsite location, program or event sponsored in part or wholly by Sara's Sanctuary.
- I understand that my volunteer status can be revoked at any time for the safety of the animals, or if my supervisor feels my safety is a concern for lack of following direction and the rules set forward.
- I agree to respect the confidential nature of the program (client/donor information, operations, etc).
- I understand that I am not an employee of Sara's Sanctuary, and that I am a volunteer, and

that I am not eligible for any employment-type benefits including employment insurance, or worker's compensation.

- I understand the potential risks of working with animals and that I will adhere strictly to the hygiene policies of Sara's Sanctuary.
- I understand that Sara's Sanctuary expects high standards of moral and ethical treatment of animals and I will adhere to these standards in my capacity as a volunteer.
- I hereby authorize Sara's Sanctuary to seek emergency medical care on my behalf in the event of an accident, injury or illness.
- **This is only a three hour shift. We respectfully ask that all cell phones be left in the (in-box) which is very close and accessible to you at all times. You may also leave your cell phone in your car - also very accessible. Cell phones are not safe around many of the animals and have been proven to be a distraction when giving animal care. If you feel the need to check for urgent calls within this three hour time period, the in box is only a hands grab away from you.**
- **No photographs or video footage is allowed without prior approval – when approved digital equipment is permitted, electronic copies of the photos or video footage must be surrendered to Sara's Sanctuary prior to leaving the property (please bring a memory card reader)., once we have down loaded and approved the pictures, you can have fun sending copies to your friends. All copy rights belong to Sara's Sanctuary. Please remember this is not a public facility, we are not a Zoo.**
- I have accurately and truthfully completed this volunteer application and agree to all the above stated rules.

Signature: _____ Date: _____

Please submit your completed application by mail to:

Sara's Sanctuary
23515 NE. Novelty Hill Rd. B221
Redmond, WA 98053

When we receive your application, we will contact you for a follow-up and to answer any questions you may have. Thanks for your interest in our volunteer opportunities , we look forward to meeting you soon.

For Internal Use:

Date contacted: _____ Notes: _____
Start Date: _____
Project: _____

For Internal Use:

Notes:

